



Department of City Development
City Plan Commission
Redevelopment Authority of the City of Milwaukee
Neighborhood Improvement Development Corporation

Rocky Marcoux
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Deputy Commissioner
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4/8/2015
OFFICIAL NOTICE NO. 64

ADDENDUM NO. 1

NOTICE TO CONSULTANTS intending to submit a proposal the above noted Official Notice. Proponents shall acknowledge receipt of this addendum within their proposal. The following attached documents, together with this cover page, constitute this entire addendum.

1. Attached you will find the following documents to be included in Addendum #1 for Official Notice #64.
 - Site Walk Through on March 27, 2015, Sign-In Sheet (4 pages)
 - Questions & Answers (2 pages)
2. All documents referenced and attached herein can be obtained in .pdf format at the following website: http://www.mpw.net/services/bid_notice?64-2015

Very truly yours,

Scott Stange
Procurement and Compliance Manager



SIGN-IN SHEET - MARCH 27, 2015 - MANDATORY RFP WALK THRU - OFFICIAL NOTICE #64
 RFP For Architectural & Engineering Services at the Century City Redevelopment Project

BX

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This document is subject to Wisconsin's open records law.

Page 1 of 4

Name of Company	Point of Contact	Phone Number	E-Mail Address	FAX Number (Required)
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Storm Solutions Engineering	Carrie Bristol-Groll	414-810-1245 414-520-1979	cbg@stormwater-solutions-engineering.com	
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Name of Company	Point of Contact	Phone Number	E-Mail Address	FAX Number (Required)
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BP Engineering	James Brachtl	608-836-3300	hvacengr@gmail.com	
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Sustainable buliding Solutions	Phil Vetterkind	262-780-9134	pvetterkind@sbs-usa.com	262-797-0474
Hammel, Green, Abrahamson, Inc.	Matthew Milkolainis	414-278-3354	mmilkolainis@hga.com	414-270-7356
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Strand Associates Inc.	Christopher Bolle	414-271-0771	Chris.bolle@strand.com	414-271-8312
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OFFICIAL NOTICE #64
CITY OF MILWAUKEE
Request for Proposal (RFP) for Architectural & Engineering Services
Century City Redevelopment Project
Page 1 of 2

Below are answers to questions received at the mandatory walk through on March 27, 2015 or sent to the City during the question period.

Q1. Will the existing stormwater pond on-site be expanded or modified?

A1. It will likely be modified as development occurs within the Century City Business Park.

Q2. Is environmental engineering part of this RFP?

A2. No. The city has separate master services agreements for environmental engineering.

Q3. Has building 36 had a structural analysis?

A3. Various components of the building were analyzed during the rehabilitation process.

Q4. What is the age of building 36?

A4. The age of the building varies from 1919 to 2010.

Q5. Is 25% SBE required for each task, or for the contract as a whole?

A5. The A&E firm is required to meet 18% SBE participation over the term of the contract. Since some work for this contract is on an as-needed it is in the firm's best interest to obtain SBE participation whenever possible to ensure the requirement is met.

Q6. The RFP states "all requested information must be included in the 50 page limit." Can these pages be double-sided and total 100 pages?

A6. No more than 50 pages (i.e., 50 sheets of paper) will be accepted. The pages can be double sided to allow for additional content. The 50 page limit does not include the one page Cost Proposal.

Q7. Since there is no scope of work to respond to, what wage rates should be provided in the one page Cost Proposal?

A7. The Cost Proposal should provide the hourly rates and fees for the list of principals or key members of the firm who will be involved in this contract. This list should be consistent with the firm's response to RFP section 6, subsection A, paragraph 1.

Q8. Is it the City's intent to hire a single Architectural/Engineering team for the work or do you anticipate hiring architects and engineering firms independently?

A8. It is our intent to hire a single Architectural/Engineering team for the work.

OFFICIAL NOTICE #64
CITY OF MILWAUKEE
Request for Proposal (RFP) for Architectural & Engineering Services
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Page 2 of 2

Below are answers to questions received at the mandatory walk through on March 27, 2015 or sent to the City during the question period.

Q9. Any Addendum that do get issued prior to bidding date, is there a way to set up notification of their posting to myself/my company?

A9. The addendum will be faxed to all firms listed on the sign in-sheet, to all firms on the plan holders list with DPW, and will also be posted on the link in which the original RFP was posted.

Q10. Who is on the selection committee?

A10. In the interest of the integrity of the RFP process, we do not release the names of the selection committee members.

Q11. RFP section 6, subsection A, paragraph 4 requires documentation of “firm’s experience with sustainable industrial and manufacturing design and rehabilitation projects.” Are we to include descriptions and documentation exemplifying our overall industrial and manufacturing project experience? Or are we to include only those projects that specifically include sustainable aspects and components?

A11. We are looking for experience with design and/or rehab of modern manufacturing facilities. Highlight whichever aspects could be defined as sustainable.

Q12. Why is this RFP being reissued? Couldn’t an extension of the current contract be issued?

A12. It is out of extensions.

Q13. Who was awarded the previous contract?

A13. GRAEF-USA

Q14. Is the current contract holder eligible for this new contract?

A14. Yes

Q15. How would you categorize the performance of the current contract holder?

A15. Satisfactory. We have no issues with their performance.