

Milwaukee Water Works

April 3, 2013

Official Notice #31-2013
Water Rate Consultant Services for the Milwaukee Water Works

QUESTIONS AND ANSWERS #34-42
FROM POTENTIAL PROPOSERS

- Q34: Would the City consider further reducing the required coverage for professional liability? The typical requirement for projects of this nature is \$1 million for professional liability. Increasing our coverage to \$5 million specifically for the project would increase project cost.
- A34: The professional liability insurance requirement for this project has been reduced to \$2 million. Addendum No. 6 will reflect this change.
- Q35: The RFP states that the proposal should be limited to 40 pages not including the transmittal letter and appendices. Does the page limit include the following items?
- Front and back covers
 - Table of contents
 - Resumes (included in the appendix)
- A35: Yes. Cover(s), table of contents, and qualifications/experience of personnel are included in the 40 pages.
- Q36: The RFP states that proposals should have a minimum of 1" margins. We assume that this doesn't include header/footer (i.e., the header/footer can be within the 1" margin), but can you please confirm.
- A36: Your interpretation is correct.
- Q37: The RFP states that text font shall be a minimum of 12-point. Does this font size limit pertain to text in tables, graphics, and/or header/footer, or just the body text of the proposal?
- A37: The 12-point font is just for the body text.
- Q38: Performance Bonds are typical in the construction industry, but are not typical for financial and rate consulting engagements because of the magnitude of the projects and the type of work being completed. Therefore, would the City of Milwaukee consider eliminating the requirement for a Performance Bond?
- A38: The requirement for the performance bond will not be waived.
- Q39: Like Performance Bonds, Payment Bonds are also typical in the construction industry but not in the financial and rate consulting industry because of the magnitude of the projects and the role of

subcontractors. Therefore, would the City of Milwaukee consider eliminating the requirement for a Payment Bond?

A39: The requirement for the payment bond will not be waived.

Q40: If the City of Milwaukee requires some type of surety, would it be sufficient to obtain and maintain an Irrevocable Letter of Credit issued by an FDIC insured banking institution in the amount of the awarded contract for the life of the contract in lieu of the Performance Bond and Payment Bond requested in the RFP?

A40: No.

Q41: Would the City of Milwaukee be willing to reduce the Professional Liability Insurance coverage requirement from \$5,000,000 to \$2,000,000? The \$2,000,000 level of coverage has been sufficient for similar engagements for comparably-sized utilities.

A41: The professional liability insurance requirement for this project has been reduced to \$2 million. Addendum No. 6 will reflect this change.

Q42: Will the City of Milwaukee provide the sign-in list from the Pre-Submission meeting?

A42: Yes. This has been posted on the website.

This document completes the questions/answers from potential proposers submitted prior to the 12:00 p.m., April 2, 2013 deadline.